



**Agreement**  
for Remitting Utah State Tax Payments by Electronic Funds Transfer

**Complete this form and return it to the Tax Commission within 10 days of receipt.**

This AGREEMENT is by and between  
the Utah taxpayer identified below (TAXPAYER)  
and  
The Utah State Tax Commission (USTC)

Utah law requires every entity with a combined Utah state and local sales and use tax and public transit tax liability of \$96,000 or more for the preceding calendar year to file and remit sales tax payments, including public transit; transient room; resort communities; tourism, recreation, cultural and convention facilities taxes; and waste tire fees to the USTC monthly by electronic funds transfer (EFT). Beginning with the July filing period of each year, taxpayers who meet this threshold must file a return and remit the total amount of sales taxes due by EFT on or before the last day of the month following each calendar month.

Sales tax account number			<p><b>IMPORTANT:</b> The Tax Commission's records indicate that this tax account number includes the taxes listed below. TAXPAYER must indicate to USTC Data Collection Agent the appropriate codes to which the EFT payment should be allocated and the corresponding amounts.</p> <table border="1"> <thead> <tr> <th>Tax Type</th> <th>Tax Type Code</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> </tr> </tbody> </table>	Tax Type	Tax Type Code						
Tax Type	Tax Type Code										
Company name											
Mailing address											
City	State	Zip									
<b>CONTACT WITHIN TAXPAYER ORGANIZATION</b>											
Name											
Title	Telephone number	Fax Number									

**BASIS FOR TAXPAYER PARTICIPATION IN EFT TAX PAYMENT PROCEDURE (check only one box)**

- TAXPAYER meets or exceeds the \$96,000 threshold and is required to file and remit sales taxes by EFT each month.  
TAXPAYER will remit monthly sales tax to the USTC by EFT commencing with taxes collected on or after July 1 of the current year.
- TAXPAYER does not meet the \$96,000 threshold, but volunteers to file and remit sales taxes by EFT each month.  
TAXPAYER understands that it is subject to the same requirements and penalties as those who are required to file and remit monthly sales taxes by EFT. This election becomes effective upon receipt of this form by the USTC and remains effective for every year thereafter unless USTC receives written notification 30 days prior to the effective change that TAXPAYER no longer elects to remit sales taxes by EFT.
- Payment arrangements required by the Taxpayer Services Division.

**EFT METHOD – TAXPAYER WILL INITIATE TAX PAYMENTS EACH MONTH USING THE EFT PROCEDURE INDICATED BELOW (check only one box)**

**ACH-DEBIT** – Through the USTC Data Collection Agent.

TAXPAYER elects to initiate ACH-DEBIT transactions to withdraw funds from TAXPAYER's bank account, identified below, pursuant to instructions TAXPAYER gives to the USTC Data Collection Agent each month. A voided check or deposit slip for this bank account is attached.

The USTC and Data Collection Agent warrants to transfer only those debit transactions and to withdraw only those funds from TAXPAYER's bank account that TAXPAYER explicitly authorizes.

**TAXPAYER BANK INFORMATION (Debit Option Only)**

Taxpayer's bank's name			Bank's ABA number (9-digit number)	
Bank's address			Taxpayer's bank account number	
Bank's city	Bank's state	Bank's zip code	Account type:	
			<input type="checkbox"/> checking	or <input type="checkbox"/> savings
			Account category:	
			<input type="checkbox"/> business	or <input type="checkbox"/> consumer

**ACH-CREDIT**

When organizational by-laws prohibit third party access to TAXPAYER bank account, TAXPAYER will initiate tax payments to the USTC each month through ACH-CREDIT transactions. TAXPAYER agrees to contact its bank, authorizing it to transfer payments through NACHA system's CCD+ application and Tax Payment Convention (TXP) addendum.

TAXPAYER understands that for its EFT payment to be considered timely, the payment must be received in the USTC's bank account by the business day after the filing due date of the return.

Any change in EFT method can be made with at least 10 days written notice to the USTC.

This agreement shall continue in full force and effect until USTC receives written notice of a modification permitted by this AGREEMENT, or TAXPAYER's termination of an election to remit sales tax by EFT, or until TAXPAYER no longer meets the requirements for mandatory EFT remittance of sales taxes.

**TAXPAYER CERTIFIES THAT ALL INFORMATION PROVIDED IN THIS AGREEMENT IS TRUE, COMPLETE AND CORRECT.**

TAXPAYER authorized signature	Title	Date

Utah State Tax Commission  
210 N 1950 W  
Salt Lake City, UT 84134  
(801) 297-2200  
***www.tax.utah.gov***

For questions regarding this agreement form, call (801) 297-3817